

C. CONSTITUTION OF THE MEXICO REGION
OF THE DECISION SCIENCES INSTITUTE

ARTICLE I – NAME

The name of this organization shall be the “Mexico Region of the Decision Sciences Institute” hereinafter referred to as the “Mexico Decision Sciences Institute” that has been incorporated as a region of the Decision Sciences Institute.

ARTICLE II – GOALS AND PROCEDURES

The goal of the Mexico Decision Sciences Institute is to support the goals and objectives of the Decision Sciences Institute. The operations and procedures of the Mexico Decision Sciences Institute shall be in accordance with the Constitution and Bylaws of the Decision Sciences Institute.

ARTICLE III – MEMBERSHIP

1. Eligibility – Any person or institution which is a member of the Decision Sciences Institute is eligible for Membership.
2. Classes of Membership – There will be three classes of Membership:
 - a) Regular Member: Any person interested in furthering the goals of the Mexico Decision Sciences Institute whose current dues are not in arrears, as specified in the Bylaws.
 - b) Student Member: Any student interested in furthering the goals of the Mexico Decisions Sciences Institute who is enrolled full-time at an educational institution located in Mexico and whose dues are not in arrears, as specified in the Bylaws.
 - c) Institutional Member: Any organization entity interested in furthering the goals of the Mexico Decision Sciences Institute whose current dues are not in arrears, as specified in the Bylaws.
3. Voting and Other Privileges – The privileges for members in good standing, are defined below:

Approved by Region: November 14, 2003

Approved by the Institute’s Board of Directors: April 24, 2004

- a) Regular Members shall have the right to hold office, vote, sign referenda, initiate petitions and sign nominating petitions.
- b) Student Member shall have the right to vote, sign referenda, initiate petitions and sign nominating petitions
- c) Institutional Members shall designate a representative to act on behalf of the Institute. That representative shall have the right to vote, sign referenda, initiate petitions and sign nominating petitions.

ARTICLE IV – DUES AND MEMBERSHIP TERMS

Dues, if any, will be established by the Mexico Executive Board, subject to the approval of the Membership and specified in the Bylaws, in accordance with the Constitution and Bylaws of the Decision Sciences Institute.

ARTICLE V – SEVERANCE AND REINSTATEMENT OF MEMBERSHIP

Severance and reinstatement procedures shall be established by the Mexico Executive Board, subject to approval of the Membership and specified in the Bylaws, and shall be consistent with the Constitution and Bylaws of the Decision Sciences Institute.

ARTICLE VI – OFFICERS

1. Officers: Only members of the Mexico Decision Sciences Institute may be nominated for office or hold office, as specified in the Bylaws.
2. Terms of Office: The terms of office are specified in the Bylaws.

ARTICLE VII- EXECUTIVE BOARD

1. Composition: The composition of this Regional Executive Board is specified in the Bylaws.
2. Duties: The Regional Executive Board shall be the chief policy-making and legislative body of the Mexico Decision Sciences Institute subject to referendum of the Mexico Decision Sciences Institute's Membership. It shall establish subdivisions and other bodies, budgets, and take other necessary actions for the implementation of the Mexico Decision Sciences Institute's objectives.
3. Proceedings: All actions of the Regional Executive Board must be consistent with the Decision Sciences Institute's Constitution and Bylaws. Minutes of the Regional Executive Board meetings shall be submitted to the Decision Sciences Institute's Board of Directors.

ARTICLE VIII – ELECTIONS AND NOMINATIONS

The procedures for nomination and elections are specified in the Bylaws.

ARTICLE IX – MEETINGS

1. General Meeting: There shall be at least one general business meeting of the Mexico Decision Sciences Institute every two years. This meeting will be open to participation by all members and held in connection with a professional meeting of the Mexico Decision Sciences Institute. All Members shall be notified as to the time and place of the general meeting at least 60 days in advance.
2. Special Meetings: Special Meetings of the Mexico Decision Sciences Institute may be called by the Executive Board as required. Members of the Region will be notified of the purpose, place and time of any special meeting at least 60 days in advance.
3. Quorum: At any regular or special meeting of the Mexico Decision Sciences Institute a majority of Members of the Executive Board shall constitute a quorum.
4. Procedures: The rules contained in the Institution's Constitution and Bylaws and in the most current published edition of Robert's Rules of Order shall govern the parliamentary procedures of all meetings.

ARTICLE X – CHANGES IN CONSTITUTION

1. Initiating Change: No article shall be added to this Constitution and no part shall be amended or annulled except by formal proposal, discussion and written ballot approval by at least two-thirds of the Members present at a general business meeting of the Mexico Decision Sciences Institute.
2. Petitioning of Change: Proposals for change may be made by the Executive Board or by a petition to the Secretary, signed by at least five percent of the Members of the Mexico Decision Sciences Institute.
3. Approval: Any change in the Constitution must be approved by the Decision Sciences Institute's Board of Directors before taking effect.

ARTICLE XI – BYLAWS

1. Bylaws Changes: Changes may be proposed by the Executive Board or by all Members of the Mexico Decision Sciences Institute, through a petition presented to the Secretary and

signed by at least five percent of Members. Bylaws may be adopted, annulled or amended by a majority vote at a business meeting.

2. Change Procedure: All changes in the Bylaws must be approved by the Decision Sciences Institute's Board of Directors before taking effect.

ARTICLE XII – REFERENDA

Upon its initiative, or petition in writing to the Secretary signed by five percent of Members of the Mexico Decision Sciences Institute, the Executive Board shall submit a question to the Members of the Mexico Decision Sciences Institute for a mail referendum vote. The ballot for such a vote shall be accompanied by briefs, prepared by the Board, stating both sides of the question and the results shall be determined by a majority vote of the written ballots received within 60 days after submission of the question to Members. The results will be announced to the members by mail and/or e-mail

ARTICLE XIII – FINANCES

Records for the Mexico Decision Sciences Institute will be kept both by the Region and the Home Office of the Decision Sciences Institute. Deposits of funds received will be made to an account designated by the Home Office of the Decision Sciences Institute. An imprest account will be used for the payment of bills incurred by the Mexico Decision Sciences Institute. Reimbursement of this imprest account will occur only through the checks issued by the Home Office of the Decision Sciences Institute upon receipt of documents supporting the expenditures made prior to the request for reimbursement. The Decision Sciences Institute's Home Office will maintain records of the revenue and expenditures of the region, along with balances held in the Home Office account for use by the Mexico Decision Sciences Institute. Budgetary actions are subject to review for consistency with overall goals, policies and legal requirements of the Decision Sciences Institute by the Decision Sciences Institute's Board of Directors.

ARTICLE XIV – DATE OF ADOPTION

This Constitution will take effect upon approval by the Board of directors of the Decision Sciences Institute.

THE BYLAWS OF THE MEXICO REGION
OF THE DECISION SCIENCES INSTITUTE

BYLAW 1 – OFFICE

The Mexico Decision Sciences Institute’s principal office shall be at the President’s Office.

BYLAW 2 – NOTICES

Unless otherwise indicated in these Bylaws, a requirement for notice shall be deemed to be satisfied by a direct mailing regular mail and e-mail to all Members 30 days before a scheduled meeting date.

BYLAW 3 – TERMS

1. Fiscal Year: The fiscal year of the Mexico Decision Sciences Institute runs from July 1 to July 30
2. Membership: The Membership term is one year, beginning on July 1 and ending on June 30.
3. Terms of Office: All officers shall assume office on July 1 every year, the beginning of the fiscal year. The president-Elect will automatically assume the Presidency at the expiration of the President’s term.

BYLAW 4 – EXECUTIVE BOARD

1. Composition: the Executive Board shall consist of the President, the Past President, the President-Elect, the Secretary, Treasurer, Chairpersons of Committees established by the President of the Executive Board, and Vice Presidents of the organization. Vacancies occurring within the year will be filled by presidential appointment. Those appointed to fill vacancies shall serve the unexpired term of the office. Filling an unexpired term will in no way prejudice an individual’s opportunity to be nominated and elected to office in his/her own right.
2. Meetings: the Executive Board shall meet at least twice in a year term. Additional meetings may be called by the President or by petition of two Members of the Board. A quorum generally requires the presence of at least three members of the Executive Board, and thus, except as otherwise provided in the Constitution and Bylaws, the Board shall act by majority of those voting.

3. Between Meetings: The Board may empower the President to act for the Board on routine matters between meetings of the Board. Actions taken the President acting on the Board's behalf are subject to review by the Board at its next meeting. In circumstances requiring a vote between meetings, the President shall distribute ballots to the Board Members through the mail and e-mail. The ballots shall be accompanied by briefs stating both sides of the question. The question will be decided by a majority vote of the Board Members returning their ballot within 30 days of their posting, provided a majority of the Board Members vote.

BYLAW 5 – OFFICERS

1. Officers: the elected officers of the Mexico Decision Sciences Institute shall be President, Past President, President-Elected, Secretary, Treasurer and Vice Presidents. No one person may hold two of these offices concurrently. Only regular Members of the Mexico Decision Sciences Institute will be nominated for office or hold office.
2. Duties of the Elected Officers:
 - a) President: The President shall be Chief Executive Officer of the Mexico Decision Sciences Institute and Chairperson of the Executive Board. He/she shall be responsible for planning and conducting the affairs of the organization in such a manner as to further the objectives of the Mexico Decision Sciences Institute. He/she shall, subject to the approval of the Executive Board, make appointments specified in the Bylaws as well as other appointments deemed necessary for the conduct of the affairs of the Mexico Decision Sciences Institute.
 - b) Past President: The Past President shall serve as a member of the Executive Board and as Chairperson of the Nominating Committee.
 - c) President-Elect: The President-Elect shall serve as general assistant to the President, carrying out such duties as he/she may be assigned by the President. He/she shall also serve as a member of the Executive Board. The President-Elect shall act as President in the event of the President's absence or inability to serve. The President-Elect's succession to the office of the President shall not be affected by his/her having assumed and performed the duties of President during any portion of his/her term as President-Elect.
 - d) Secretary: the Secretary shall serve as Member of the Executive Board and as Recording Secretary for the region. He/she shall keep the history and amendments to Constitution and Bylaws of the Mexico Decision Sciences Institute and publish their current version, keep minutes of all meetings, maintain the Membership roll, and perform other duties usual to the office of the Secretary. The secretary is responsible for coordinating international activities of the Vice Presidents and encouraging communications between academia and industry or government in the Member's country.
 - e) Treasurer. The Treasurer shall serve as a member of the Executive Board. He/she shall be responsible for conducting the financial affairs of the region in accordance with the Constitution and Bylaws of both the Mexico Decision Sciences Institute and the Decision

Sciences Institute. He/she shall receive and disburse funds, publish an annual budget, prepare financial statements, and shall be responsible to the Executive Board for an accurate and complete reporting of the financial affairs of the Mexico Decision Science Institute.

- f) Vice Presidents. The Vice Presidents will be elected according to his/her membership location and thus be responsible for supporting the Institute's activities in his/her own region. He/she shall be responsible of innovative new approaches to ensure that the Mexico Decision Sciences Institute is a vibrant organization closely in tune with the long-range objectives of the Decision Sciences Institute. Also, the Vice Presidents in own region shall assume a leadership role in generating and retaining members of the Mexico Decision Sciences Institute and the Decision Sciences Institute. He/she shall also coordinate activities with the Executive Board Members. The Vice Presidents shall be elected for one year, with the terms of one-half of the Members staggered.

BYLAW 6 – NOMINATION AND ELECTIONS

1. Method of Nomination. At the general meeting, the Nominating Committee shall be in structured by the Secretary as to the offices to be filled for the ensuing year. Not less than three months before the planned date of the next general meeting the Nominating Committee shall nominate at least one candidate for each office to be filled. The Secretary shall notify the Membership immediately of these nominations. Additional nominations may be made within one month of the publication of the slate of candidates submitted by the Nominating Committee. Each additional nomination must be made by petition signed by at least five percent of the Members in good standing and submitted to the Secretary. Not less than two months before the next general meeting, the Secretary shall mail each Member a brief biographical sketch of each nominee along with a ballot form.

2. Method election. Not ballot shall be counted unless it is marked by a qualified voter to indicate his/her choices and is returned to the address designated on the ballot no more than one month after posting. The ballots shall be counted by tellers appointed by the President and the results of the tally shall be announced at the nest professional meeting at which time candidates receiving the largest number of votes for the offices to be filled shall be declared elected. In the event of a tie vote for any office, the members present at the professional meeting shall choose between the tie candidates by written ballot.

BYLAW 7- FINANCES

1. Audit. Budgetary actions are subject to review by the Decision Sciences Institute's Board of Directors for consistency with overall goals, policies and legal requirements of the Decision Science Institute. Also, the Mexico Decision Science Institute is subject to audit as part of the Decision Science Institute. Upon request, all supporting records and information shall be made available to the firm or individual designated by the Executive Director of Decision Science Institute who will prepare the audit.

2. Authority to Commit Funds. The annual budget for the Mexico Decision Science Institute will

be approved by the Executive Board, subject to approval by the Decision Science Institute Board of Directors by the beginning of each fiscal year. The Executive Board may, through the vehicle of budget, delegate to individual officers and Member of the Mexico Decision Sciences Institute authority to incur expenses and make financial commitments on behalf of the organization. Such authority will be granted in writing. No person is authorized, without written authority to make purchases, incur expenses or commit funds in the name of the Mexico Decision Science Institute. Actual collection and disbursement of cash shall be supervised by the Treasurer.

BYLAW 8- Committees

1. Types of Committees. The committees of the Mexico Decision Science Institute shall consist of the standing committees provided in the Bylaws and such special committees as may be established by the President of the Executive Board. The Chairperson of the Committees will be appointed by the President and approved by the Executive Board.

2. Standing Committees.

(a) Nominating Committee. The Nominating Committee shall consist of five members appointed by the President with the Executive Board's consent. The Nominating Committee shall serve until the next term's general meeting of the Mexico Decision Science Institute. The Nominating Committee is responsible for the nomination of a slate of officers in accordance with the Constitution and Bylaws of the Mexico Decision Science Institute.

(b) Program Committee. The Program Committee shall consist of the Program Chairperson appointed by the President, and other Members appointed by the Program Chairperson. The Program Chairperson shall be responsible for planning and supervising the program and supervising the program at the professional meeting of the Mexico Decision Science Institute, and shall serve as a member of the Executive Board. The Program Chairperson appoints Associate Program Chairpersons, Program Secretaries, Treasurers, Proceeding Editors and other Member of the Program Committee to prepare the professional Meeting for the Mexico Decision Science Institute. Activities of the Program Committee include budget planning for the professional meeting, calling for research papers and editing proceedings, and scheduling meeting procedures. The Program Committee will be called and chaired by the Program Chairperson. At the general business meeting of the next term held within 60 days of the regular general meeting of the Mexico Decision Science Institute, the Program Committee must submit financial statements of the professional meeting to the Executive Board of the Mexico Decision Science Institute.

BYLAW 9- DUES

The annual dues for the Regular Members, Student Members and Institutional Members shall be determined at a meeting of the Executive Board of the Mexico Decision Science Institute, and approved by the Board of the Mexico Directors of the Decision Science Institute.

BYLAW 10-SEVERANCE AND REINSTATEMENT OF MEMBERSHIP

1. Termination. A Member or Institutional Member may terminate Membership at any time by submitting a resignation to the Secretary or by failing to pay dues for the current Membership year before June 30.
2. Reinstatement. Any eligible person or institution whose name has been removed from the rolls for nonpayment of dues may be reinstated at any time during the Membership year by payment of the current year's dues.